

# How to share your personal space

By default, your **Personal Space** in the NCSA wiki is viewable by only the **confluence-users** group, which for some reason contains only a subset of the people with NCSA wiki accounts. To make it viewable by all NCSA staff:

- Browse to the Home page of your personal space (i.e., <https://wiki.ncsa.illinois.edu/display/~username/Home>).
- From the **Browse** menu in the upper right of the page, select **Space Admin**.
- On the left-hand side of the page, select **Permissions** from the **Security** section.
- Click the **Edit Permissions** button in the **Groups** section.
- In the **Grant permission to** box, add the **NCSA Staff** group. The easiest way is to select the magnifying glass icon to the right of the box, then check the box next to **NCSA Staff** in the list, then select the **Select Group(s)** button. Then click the **Add** button to the right of the box.
- Make sure the **View** box is selected for **NCSA Staff**.
- Select the **Save All** button in the upper right of the page.

If you'd like, you can make your **Personal Space** world-readable. From the **Space Permissions** page, select the **Edit Permissions** button under **Anonymous Access** and grant **View** permission to the **Anonymous** user. Don't forget to **Save All**!

The permissions on your **Personal Space** will be the default permissions for your Home page and any child pages you create in your **Personal Space**.

If you want to restrict access to child pages, you can do it via the "Restrictions" section when editing that page. For more details, see the [Page Restrictions](#) section of the [Confluence User Guide](#).